

PROPOSED TOWN BOARD AGENDA (SUBJECT TO CHANGE)
May 11, 2016 at 6:00 P.M.
Butler Memorial Hall

I. MINUTES

- A. April 13, 2016

II. PRESENTATIONS/COMMENTS – 3 minute limit

**III. REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE
CHAIRPERSON**

- A. Parks & Recreation Committee – Councilman Reynolds
 - 1. Seasonal appointments
 - 2. RFPs – Pro Shop, Skate Rental/Sharpening
- B. Town Clerk Committee – Councilman Woodland
 - 1. Set Deputy Clerk II wage
 - 2. Liquor License Notification – Texas Roadhouse
 - 3. Liquor License Amendment – Barnes & Nobles

**IV. MATTERS SUBMITTED BY COUNCILMEN / ATTORNEY /
DEPUTY SUPERVISOR**

- A. Councilman Messa
 - 1. MS4 Report
 - 2. Word of Life building
 - 3. Grange Hill Road project

V. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. Financial and other routine reports
 - 1. Audit of vouchers
 - 2. Finance Director – report emailed
- B. Miscellaneous communications
- C. Unfinished Business
- D. New Business
 - 1. PDD Application (Clinton Road)

NOTE: Next Town Board meeting is Wednesday, June 8, 2016.

TOWN of NEW HARTFORD

ONEIDA COUNTY

DEPARTMENT of PARKS and RECREATION

48 GENESEE STREET, NEW HARTFORD, NEW YORK 13413-2850

Telephone: 315-724-0654

DIRECTOR

Michael W. Jeffery

TOWN ST

Patrick M

Board Meeting

May 11, 2016

Seasonal Appointments

Park Laborers A7110.14

Start Date 5/16/16 - 8/26/16

<i>First</i>	<i>Last</i>	<i>Position</i>	<i>Rate of Pay</i>
Christopher	Luker	Park Laborer I.	\$9.00 per hour.
Garrett	Mahoney	Park Laborer I.	\$9.00 per hour.
Anthony	Talarico	Park Laborer I.	\$9.00 per hour.
Justin	LeFave	Park Laborer I.	\$9.00 per hour.

Playgrounds A7140.14

Start Date 6/27/16 - 8/12/16

Kyle	Hutchinson	Director.	\$12.85 per hour.
Chris	Faro	Director.	\$12.85 per hour.
Elizabeth	Baldwin	Director.	\$12.85 per hour.
Katie	Klimacek	Director.	\$12.85 per hour.
Erica	Pendrak	Assistant Director.	\$10.05 per hour.
Shaun	Hadity	Assistant Director.	\$10.05 per hour.
Tony	Karam	Rec Attendant II.	\$9.25 per hour.
Allison	Kobielski	Rec Attendant I.	\$9.00 per hour.
Ashley	Tremblay	Rec Attendant I.	\$9.00 per hour.
Francesca	D'Ambro	Rec Attendant I.	\$9.00 per hour.
Heather	Badger	Rec Attendant I.	\$9.00 per hour.
Nicholas	Suits	Rec Attendant I.	\$9.00 per hour.
Kristen	Kasky	Rec Attendant I.	\$9.00 per hour.
Sydney	Herring	Rec Attendant I.	\$9.00 per hour.
Colette	Bertrand	Rec Attendant I.	\$9.00 per hour.
Lauren	Vedete	Rec Attendant I.	\$9.00 per hour.
Sydney	Wells	Rec Attendant I.	\$9.00 per hour.
Emily	Acquaviva	Rec Attendant I.	\$9.00 per hour.

Seasonal Employees

Shannon	Baker	Rec Attendant I.	\$9.00 per hour.
Tessa	Canales	Rec Attendant I.	\$9.00 per hour.
Robin	Wheatley	Head Bus Driver.	\$14.70 per hour.
Kirstin	Abbe	Bus Driver.	\$13.60 per hour.
Amy	Stappenbeck	Bus Driver Sub.	\$13.40 per hour.
James	Luley	Bus Driver Sub.	\$13.40 per hour.
Harold	Kaffka	Adult Basketball Director.	\$15.25 per hour.
Ryan	Faro	Basketball Attendant.	\$9.00 per hour.

Swim A7230.01

Start Date 7/5/16 - 8/12/16

Anna	Wanner	Pool Co-Director.	\$13.30 per hour.
Scott	Wanner	Pool Co-Director.	\$12.75 per hour.
Michael	Peterson	Certified WSI & Lifeguard.	\$11.15per hour.
Taylor	Dontino	Lifeguard.	\$9.50 per hour.
Braylin	Sheppard	Lifeguard.	\$9.50 per hour.
Erin	Spina	Lifeguard.	\$9.50 per hour.
Tyler	Kuty	Lifeguard.	\$9.50 per hour.
Annabelle	Abbadessa	Splash Pad Attendant.	\$9.00 per hour.
Josiah	Abbadessa	Splash Pad Attendant.	\$9.00 per hour.
Samuel	Northrup	Splash Pad Att. & SubLifeg	\$9.00 per hour.
John	Lamb	Splash Pad Att. & SubLifeg	\$9.00 per hour.

**BID OPENING FOR RECREATION CENTER PRO SHOP, SKATE RENTAL &
SKATE SHARPENING OPERATIONS
TUESDAY, MAY 3, 2016, AT 11:00 A.M. IN THE
BUTLER MEMORIAL HALL TOWN CLERK'S OFFICE,
48 GENESEE STREET, NEW HARTFORD, NEW YORK**

PRESENT: Town Clerk Gail Wolanin Young, CMC/RMC
Deputy Clerk II Hannah Empey
Parks & Recreation Director Michael Jeffrey

The Town Clerk commenced the Bid Opening for the Recreation Center Pro Shop, Skate Rental & Skate Sharpening Operations Proposal at 11:02 A.M., and had available the Proof of Publication in the Observer-Dispatch, and affidavit of posting on the Town Clerk Bulletin Board. Two (2) individuals had picked up Bid Specifications and One (1) bid was received.

Town Clerk Gail Wolanin Young then opened the following bid:

Bidder: Mark Kotary of Kotary Hockey, LLC
2 Campion Road New Hartford, NY 13413

Bid Sheet

Non-Collusive Bidding Statement

Current DBA & EIN Certification

Qualifications Memo

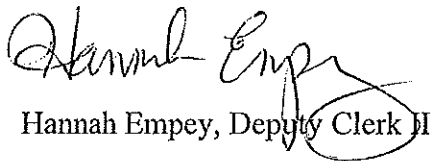
Equal Employment Opportunity Policy Statement

Certificate of Insurance

Monthly Pro Shop Fee Offer (October 1, 2016 – March 31, 2017): \$300.00

The Bid Opening was adjourned at 11:05 A. M.

Very truly yours,


Hannah Empey, Deputy Clerk II

RFPs - Pro Shop. Recreation Center

Young, Gail

From: Young, Gail
Sent: Thursday, May 05, 2016 11:41 AM
To: Woodland, Richard; Dave, Reynolds
Cc: Tyksinski, Patrick M.
Subject: Deputy Clerk II Hourly Wage

Rich and Dave:

Deputy Clerk II Shelby Bohling's last day of work with the Town of New Hartford was Wednesday, April 13, 2016.

Effective Monday, April 18, 2016, I appointed Hannah Empey (who had been training with Shelby) to fill the vacancy of Deputy Clerk II; however, I am unable to establish her hourly wage.

I recommend that Hannah's hourly wage be set at \$10.66, payable bi-weekly, retroactive to April 18, 2016.

Thank you for your consideration.

Gail

[NOTE: Shelby's hourly wage was \$12.66. Her employment history in the Town Clerk's Office included part-time work from 2009 – 2013 and full-time from October 2013 to April 2016.

Deputy Clerk II Salary



Gail's
Copy

Liquor License - Texas Roadhouse

VIA OVERNIGHT MAIL

April 27, 2016

Town of New Hartford
Attn: Gail Wolanin Young
Butler Hall
48 Genessee Street
New Hartford, NY 13413

Re: Liquor License Filing 30 day Notification
Texas Roadhouse Holdings LLC dba Texas Roadhouse
4511 Commercial Drive
New Hartford, NY 13413

Dear Sir or Madam:

Please find enclosed the 30 day application, per the NY State Liquor Authority, needed before we can submit our liquor license application for our Texas Roadhouse Restaurant that will be located in New Hartford, New York.

Texas Roadhouse is a full service restaurant that serves steaks, ribs, etc., with a sit down bar. It is estimated to wrap up construction around August 15, 2016.

If you should have any questions, or need anything further please contact me at (502) 638-5412 or via email at dawn.baucco@texasroadhouse.com.

Sincerely,

Dawn Baucco
Dawn Baucco
Associate Manager of Business Licensing

RECEIVED

APR 28 2016
AUSTIN
Rice

TOWN OF NEW HARTFORD
TOWN CLERK

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board

(Page 1 of 2)

1. Date Notice Was Sent: 1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License
 New Application Renewal Alteration Corporate Change Removal Class Change

For **New** applicants, answer each question below using all information known to date.
 For **Renewal** applicants, set forth your approved Method of Operation only.
 For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).
 For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.
 For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.
 For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board:

Applicant/Licensee Information

4. License Serial Number, if Applicable: Expiration Date, if Applicable:

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: ,NY Zip Code:

9. Business Telephone Number of Applicant/Licensee:

10. Business Fax Number of Applicant/Licensee:

11. Business E-mail of Applicant/Licensee:

12. Type(s) of Alcohol sold or to be sold: Beer & Cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

13. Extent of Food Service: Full food menu; Full Kitchen run by a chef or cook Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment:

15. Method of Operation: (Check all that apply)
 Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke
 Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.):
 Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment
 Video/Arcade Games Third Party Promoters Security Personnel
 Other (specify):

16. Licensed Outdoor Area: (Check all that apply)
 None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
 Sidewalk Cafe Other (specify):

Liquor Lic. - Texas Roadhouse

RECEIVED

APR 20 2016 *Justin Allen*

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____



State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board

17. List the floor(s) of the building that the establishment is located on:
18. List the room number(s) the establishment is located in within the building, if appropriate:
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.
22. Does the applicant or licensee own the building in which the establishment is located? Yes (If Yes SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name:
24. Building Owner's Street Address:
25. City, Town or Village: State: Zip Code:
26. Business Telephone Number of Building Owner:

Representative or Attorney representing the Applicant in Connection with the application for a license to traffic in alcohol at the establishment identified in this notice

27. Representative/Attorney's Full Name:
28. Street Address:
29. City, Town or Village: State: Zip Code:
30. Business Telephone Number of Representative/Attorney:
31. Business Email Address:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Title

Signature: X

Texas Roadhouse Holdings LLC
 By: Texas Roadhouse, Inc., Its Manager
 By: Celia Catlett
 Corporate Secretary / General Counsel

RECEIVED

APR 23 2010

TOWN OF NEWARK
 TOWN CLERK

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OK

1.15.1000 1.1.1.1 - Terms Roadhouse

11/23/13

State of New York
 Executive Department
 Division of Alcoholic Beverage Control
 State Liquor Authority

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
 Local Municipality or Community Board**
 (Page 2 of 2 of Form)

rec'd 11.20.15

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located with 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manger be physically present within the establishment during all hours of operation? Yes No

20. Does the applicant or licensee own the building in which the establishment is located? ("X" One) Yes (If Yes SKIP 21-24) No

Owner of the Building In Which the Licensed Establishment is Located

21. Building Owner's Full Name:

22. Building Owner's Street Address:

23. City, Town or Village: State: Zip Code:

Attorney Representing the Applicant in Connection with the Applicant's License Application Noted as Above for the Establishment Identified in this Notice

25. Attorney's Full Name:

26. Attorney's Street Address:

27. City, Town or Village: State: Zip Code:

28. Business Telephone Number of Attorney:

29. Business Email Address of Attorney:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

30. Printed Name: Title:

Signature: X *Michael Rathn*

Liquor License - Barnes & Nobles

Young, Gail

From: Tania Rodriguez <TRodriguez@dmppc.com>
Sent: Wednesday, May 11, 2016 10:29 AM
To: Young, Gail
Subject: RE: Barnes & Noble Cafe, LLC - amended notice
Attachments: 30 - Day Local Municipality Notice New Hartford - amended Electronically signed revised.pdf

Good Morning Gail,

Thank you. See attached.

Very truly yours,
Tania Rodriguez, Paralegal to Keven Danow,
Arielle Albert and of Counsel Barbara Kwon.
Danow, McMullan and Panoff, PC
Tel: 212-370-3744
Cell: 917-509-6221
Fax: 212-370-4996

From: Young, Gail [<mailto:gyoung@town.new-hartford.ny.us>]
Sent: Wednesday, May 11, 2016 9:40 AM
To: Tania Rodriguez
Subject: RE: Barnes & Noble Cafe, LLC - amended notice

Dear Tania:

Please correct your application with respect to #1. Date Notice was Sent (Amended 5/9/2016 Org. sent 11/19/16.) I believe the date should read 11/19/2015.

Sincerely,

Gail Wolanin Young

From: Tania Rodriguez [<mailto:TRodriguez@dmppc.com>]
Sent: Monday, May 09, 2016 1:12 PM
To: Young, Gail
Subject: Barnes & Noble Cafe, LLC - amended notice
Importance: High

Good Afternoon Gail,

Attached is an electronic original of the amended notice in connection with the original notice sent on November 19.

As per our conversation, we are finalizing the documents to submit the application to the New York State Liquor Authority. The clients have made a change to the application and have decided to license the entire premise. Please confirm that the we will not need to restart the clock and that you don't have an issue with this change.

Liquor Lic.- Barnes & Noble

If the clock need to restart please let me know ASAP and will you need an original then or will this be sufficient.

Thank you in advance.

Very truly yours,
Tania Rodriguez, Paralegal to Keven Danow,
Arielle Albert and of Counsel Barbara Kwon.
Danow, McMullan and Panoff, PC
275 Madison Avenue, Suite 1711
New York, NY 10016
Tel: 212-370-4194
Cell: 917-509-6221
Fax: 212-370-4996
E-mail: trodriguez@dmppc.com

Liquor / r - Barnes & Noble

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

State of New York
 Executive Department
 Division of Alcoholic Beverage Control
 State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board
 (Page 1 of 2 of Form)

1. Date Notice was Sent: (mm/dd/yyyy)

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

- New Application Renewal Alteration Corporate Change

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board:

Applicant/Licensee Information

4. License Serial Number, if not New Application: Expiration Date, if not New Application:

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: , **NY** Zip Code:

9. Business Telephone Number of Applicant/Licensee:

10. Business Fax Number of Applicant/Licensee:

11. Business E-mail of Applicant/Licensee:

**For New applicants, provide description below using all information known to date.
 For Alteration applicants, attach complete description and diagram of proposed alteration(s).
 For Current Licensees, set forth approved Method of Operation only.
 Do Not Use This Form to Change Your Method of Operation.**

12. Type(s) of Alcohol sold or to be sold: ("X" One) Beer Only Wine & Beer Only Liquor, Wine & Beer

13. Extent of Food Service: ("X" One) Restaurant (Sale of food primarily; Full food menu; Kitchen run by chef) Tavern/Cocktail Lounge/Adult Venue/Bar (Alcohol sales primarily; Meets legal minimum food availability requirements)

14. Type of Establishment: ("X" all that apply)

Recorded Music Live Music Disc Jockey Juke Box Karaoke Bar Stage Shows

Patron Dancing (small scale) Cabaret, Night Club (Large Scale Dance Club) Catering Facility

Capacity of 600 or more patrons Topless Entertainment Restaurant Hotel

Recreational Facility (Sports Facility/Vessel) Club (e.g. Golf Club/Fraternal Org.) Bed & Breakfast

Seasonal Establishment

15. Licensed Outdoor Area: ("X" all that apply)

None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure

Sidewalk Cafe Other (specify):

LIQUOR LIC - Barnes & Noble

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

State of New York
 Executive Department
 Division of Alcoholic Beverage Control
 State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board

(Page 2 of 2 of Form)

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located with 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manger be physically present within the establishment during all hours of operation? Yes No

20. Does the applicant or licensee own the building in which the establishment is located? ("X" One) Yes (If Yes SKIP 21-24) No

Owner of the Building in Which the Licensed Establishment is Located

21. Building Owner's Full Name:

22. Building Owner's Street Address:

23. City, Town or Village: State: Zip Code:

Attorney Representing the Applicant in Connection with the Applicant's License Application Noted as Above for the Establishment Identified in this Notice

25. Attorney's Full Name:

26. Attorney's Street Address:

27. City, Town or Village: State: Zip Code:

28. Business Telephone Number of Attorney:

29. Business Email Address of Attorney:

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

30. Printed Name: Title

Signature: X Tania Rodriguez

LIQUOR LIC - BARNES & NOBLE

Young, Gail

From: James Messa
Sent: Friday, May 06, 2016 4:15 PM
To: Young, Gail
Subject: FW: Agenda items for May 11, 2016 Town Board meeting

Gail please see below.

If Paul didn't include the MS4 report under his section, you can put under mine if you would like.

* Thank you,
Jim

From: Young, Gail
Sent: Wednesday, May 04, 2016 3:37 PM
To: Booth, Joe; Cully, Herb; Darlene Abbatecola; Dreimiller, Dan; Inserra, Michael S.; James Messa; Jeffery, Mike; Lisa Smigle; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; Reynolds, David M.; Richard Woodland Jr. (E-mail); Schwenzfeier, Barb; Sherman, Richard C.; Tyksinski, Patrick M.
Subject: Agenda items for May 11, 2016 Town Board meeting

In order to prepare the agenda for the May 11, 2016 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

No matters to be considered

* Place the following on the Agenda:

Grange Hill Project - what is the status of the project?
Word of Life Building

This information must be received in my office no later than 4:00 P.M. on Friday, May 13, 2016. DEPARTMENT HEADS – PLEASE REMEMBER THE NEW PROCEDURE -- TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY

(RESOLUTION NO. ... OF 2016)

WHEREAS, the Town of New Hartford has been identified as a Municipal Separate Storm Sewer System (MS4) under the EPA's Phase II Stormwater Regulations under the Clean Water Act of 1999; and

WHEREAS, the Phase II Program requires each MS4 to prepare a Draft Annual Report on the Town's efforts to protect and improve the water quality of our streams and water bodies; and

WHEREAS, the public is invited to review the Draft Annual Report and provide input; and

WHEREAS, a Draft Annual Report has been prepared in conformance with the Phase II Regulations by the Highway Department; and

WHEREAS, the Annual Report must be submitted to the New York State Department of Environmental Conservation offices in Albany, NY, by June 1, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Town Board accepts said Draft Annual Report and does hereby authorize and direct the Town Supervisor to execute same and that said Draft Annual Report is available for public review at the Town of New Hartford Town Clerk's Office, Town Web Site, and at the Highway Department.

MS4 Resolution

Young, Gail

From: Dreimiller, Dan
Sent: Friday, May 06, 2016 9:47 AM
To: Dave, Reynolds; James Messa; Miscione, Paul; Woodland, Richard
Cc: Tyksinski, Patrick M.; Bohn, Matt; Young, Gail; Lisa Smigle
Subject: Monthly Board Reports- May Meeting
Attachments: Bank Account Balances.pdf; Revenues and Expenditures- Summary.pdf; Apr2016expen-Detail Budget to Actual.pdf

Dear Board,

Attached are the following Finance Reports updated thru the end of April 2016 for your review and comment:

- Bank Account Balances
- Detailed Expenditure Report- Budget to Actual (previously sent via paper copy)
- Revenues and Expenditures (Summary Report)

Let me know if you have any questions prior to or at the upcoming meeting.

Dan
Daniel T. Dreimiller
Daniel T. Dreimiller
Director of Finance
Town of New Hartford

Finance Director Report

Young, Gail

From: Young, Gail
Sent: Tuesday, May 10, 2016 3:57 PM
To: Booth, Joe
Cc: Shaw, Dory; Town-Board; 'firm@callilaw.com'; 'amspe@aol.com'
Subject: Emailing: Zoning PDD Overlay Application.HeartfordLuxuryApts.pdf
Attachments: Zoning PDD Overlay Application.HeartfordLuxuryApts.pdf

Joe:

On May 6, May 9 and May 10, 2016, Alan Swierczek/Buck Construction had delivered a number of documents to the Town Clerk's Office with regard to the above-referenced Application for 167 Clinton Road.

I have discussed this with the Town Supervisor and Town Attorney as to who should review these documents as to accuracy and completeness before the Application can be submitted to the Town Board. In my phone call with Herb late this afternoon, he suggested that you be the person to review the documents. [In past instances, the Planner and/or Engineer would have performed this review; however, we have neither.]

Could you stop by the Town Clerk's Office tomorrow? This matter hasn't been added to tomorrow evening's Agenda because it has not been reviewed. The final document was filed today at 2:05 PM.

Thank you for your assistance.

Gail

Your message is ready to be sent with the following file or link attachments:

Zoning PDD Overlay Application.HeartfordLuxuryApts.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Zoning / PDD Overlay Application

ALAN M SWIERCZEK, P E

P.O. Box 204
Whitesboro, NY 13492
May 9, 2016

Town of New Hartford
Attn Gail Wolanin Young, Town Clerk
48 Genesee Street, Butler Hall
New Hartford, NY 13424

Re: Zoning PDD Overlay Application
Heartford Luxury Apartments,
167 Clinton Road, New Hartford (T)

Gentlemen,

In response to your letter dated May 4 to Steve Buck regarding information and documents that must be submitted when a property owner seeks to establish a PDD overlay, and on behalf of the Heartford Luxury Apartments LLC, we submit the following:

- PDD requested: RPDD, Residential Planned Development District
- Existing Zoning: MU, Mixed Use
If the overlay is approved, Heartford Luxury Apartments LLC has proposed the construction of up to 156 units of apartments and condominiums.
- Location:
 - 167 Clinton Road.
 - Nearest Intersecting Street: Preswick Dr is located on the other side of Clinton Rd approximately 100 ft to the west.
 - The proposed overlay would involve two parcels: TMP #328.000-2-78 and #328.000-2-81.
 - The parcel(s) have an irregular shape; 251.45' of frontage on Clinton Rd, a maximum depth of 624.02 ft., and an area of 14.532 acres.
- Legal Description: Forwarded under separate transmittal, 10 copies of the legal description (Parcel A) are printed on the right side of the Surveyor's map (see also next item)
- Surveyor's map: Forwarded under separate transmittal, 10 copies of the stamped drawing entitled "Topographic and Boundary Survey, Lands of Jeanette A Roberts. . ." prepared by Delta Engineers, Architects and Land Surveyors, (last revision) dated May 3, 2016, are provided.
- * Site Plan: Forwarded under separate transmittal, 10 copies of the drawings entitled "Conceptual Site Plan, Heartford Luxury Apartments, 167 Clinton Rd" prepared by Alan M Swierczek, PE and dated May 2, 2016 are provided. Also forwarded under separate transmittal, 10 copies of section views of proposed exteriors are provided. As mentioned above, Heartford Luxury Apartments LLC has proposed the construction of up to 156 units of apartments and condominiums on the 14.532 acre parcel. Each unit would be provided with one garaged parking spaces in the building, and a second parking space outdoors in front of their garaged spaces. Additional common parking spaces are also provided around the site. Site improvements also include: a park area with a pond and walking trails; stormwater management facilities; and municipal utilities. More detailed site plans will be prepared for subsequent site plan reviews.
- SEQR: Forwarded under separate transmittal, 10 copies of the SEQR Full EAF, Part 1 are

ZONING/PDD Overlay Application

- provided.
- Application Fee: Forwarded under separate transmittal, a check for \$5000 has been provided.
 - Applicant: Heartford Luxury Apartments, LLC
c/o The Buck Group, 105 Main St, Whitesboro, NY 13492
Contact Person: Steve Buck
Phone: 736-0865

On behalf of the Heartford Luxury Apartments LLC, we ask that you confirm their submittal is complete and that their application will appear on the next Town Board agenda.

Feel free to contact me at (315) 736-4514 or amspe@aol.com should you have any questions or need additional information.

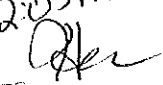
Very truly yours,



Alan M Swierczek, PE

Cc Steve Buck

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Zoning - PDD Overlay Application