

PROPOSED TOWN BOARD AGENDA (SUBJECT TO CHANGE)
September 9, 2015 at 7:00 P.M.
Butler Memorial Hall

- I. MINUTES**
 - A. August 12, 2015

- II. PUBLIC PRESENTATIONS/COMMENTS *(Limited to 3 minutes)***
 - A. Judy Cusworth (Willowvale Fire Co. siren)

- III. REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE CHAIRPERSON**
 - A. Zoning (Codes) and Planning – Councilman Messa
 - 1. Training authorization/Zoning Board of Appeals (Karen Stanislaus; Byron Elias)
 - 2. Training authorization/Code Officers Joseph Booth, Thomas Rowlands, Anthony Klimek
 - B. Town Clerk Committee – Councilman Woodland
 - 1. Raffle Consent – Kids Oneida, Inc.
 - 2. Oneida Co. Association of Towns 9/15 meeting “Nanno in the Mohawk Valley...”
 - C. Public Safety & Court Committee – Supervisor Tyksinski
 - 1. Surplus – 2004 Chevrolet Tahoe Vin #.....276136
 - D. Adult Dining & Activity Center – Councilman Reynolds
 - 1. Budget changes
 - E. Parks & Recreation Committee – Councilman Reynolds
 - 1. Seasonal employees at Recreation Center

- IV. MATTERS SUBMITTED BY COUNCILMEN / ATTORNEY**
 - A. Councilman Reynolds
 - 1. Update on codes issues at 42 Slusser Ave

- V. MATTERS SUBMITTED BY TOWN SUPERVISOR**
 - A. Financial and other routine reports
 - 1. Audit of Vouchers
 - 2. Financial Report
 - 3. Change to mitigation fee law by adding definition of building area
 - B. Miscellaneous communications
 - C. Unfinished Business
 - 1. Cathy Lawrence FOIL Appeal
 - D. New Business
 - 1. Executive session – particular employee

NEXT TOWN BOARD MEETING IS MONDAY, OCTOBER 5, 2015

Young, Gail

From: james.messa <james.messa@yahoo.com>
Sent: Wednesday, August 19, 2015 11:14 AM
To: Shaw, Dory; Miscione, Paul
Cc: Young, Gail
Subject: RE: Emailing: seminars.pdf

Thanks Dory.
I'll put it on the agenda.

Thank you,
Jim

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Shaw, Dory" <DoryS@town.new-hartford.ny.us>
Date: 08/18/2015 3:37 PM (GMT-05:00)
To: "Miscione, Paul" <pmiscione@town.new-hartford.ny.us>, james.messa@yahoo.com
Cc: "Young, Gail" <gyoung@town.new-hartford.ny.us>
Subject: Emailing: seminars.pdf

Here are the registration forms for Karen Stanislaus and Byron Elias.

Dory

Your message is ready to be sent with the following file or link attachments:

seminars.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

REGISTRATION FORM

**PLANNING BOARD & ZONING BOARD OF APPEALS MEMBERS'
CONTINUING EDUCATION PROGRAM**

Registration Fee: \$20.00

(Payment must be included with registration form)

Name: Karen Stanislaus

Home Address: 16 Pippinwood Dr.

H. Hartford, NY Zip 13413

Phone: (315) _____ Cell / Work: 697 - 4255

E-mail: Karen.Stanislaus@gmail.com

Town/Village of: _____ Phone: (315) 725 - 2929

Planning Board Member ZBA Member Other (Please Specify) _____

Municipal E-Mail: _____ @ _____

Check if you require handicapped: Parking* Assistance Entering Building** Seating***

* Must have handicap permit on vehicle. ** Wheelchair is available *** 1st Seating/1st Entrance to Classroom

➤ Registration deadline is Wednesday, September 15th

NO registrations will be accepted after this date — See other side for more information!

NO refunds will be issued after September 15th (unless seating capacity has been exhausted!)

PLEASE DO NOT send cash!

➤ To register, fill out and return form with a check for \$20.00 made payable to:

Town of Schuylers • 2090 State Route 5 • Utica, NY 13502

— No Phone, E-Mail or Fax Registrations Will Be Accepted —

The Schuylers Town Hall is located approximately 1/4 mile West of Schuylers Corners
and approximately 1/4 mile East of Utica City Line

Seating will be limited — registrations will be accepted on a first-come, first-serve basis.

— IMPORTANT INFORMATION —

• This program can satisfy the 4-hour State-mandated requirements for Town Planning Board and Zoning Board of Appeals members' annual training. Training credit is subject to local municipal approval, with authorization ratified by resolution of the local municipal board (see enclosure).

• Codes/Zoning Officers, Town & Village Board members and all other municipal officials are also welcome to attend.

• Please consider car pooling with others from your municipality — parking space may be limited! Parking attendants and Schuylers Volunteer Fire Company personnel will be on hand to facilitate traffic and parking issues.

• Pens & small note pads will be provided — please bring along a clipboard for your note taking.

• Light refreshments will be available prior to the start of the 4-hour training program and during the brief intermission periods.

• Please be seated at the end of the intermission break so that all speakers will have the opportunity to complete their presentations.

• Complete registration instructions are provided on the reverse side.

• Certificates of Attendance will be mailed out to each enrollee and their municipality within 10 days after the Training Event.

• Attendance will be confirmed at check-in registration.

**MUNICIPAL
PLANNING BOARD**

**ZONING BOARD OF APPEALS
CONTINUING EDUCATION
PROGRAM**

SPONSORED BY
TOWN OF SCHUYLER



PRESENTED BY
TOWNSHIP COMMITTEE ON OPEN GOVERNANCE
&
BARTON & LOGUIDICE,
ENGINEERS • PLANNERS

WEDNESDAY EVENING
OCTOBER 7, 2015
6:00 – 10:00 PM
— at —
SCHUYLER TOWN HALL
2090 STATE ROUTE 5
UTICA, NY 13502
(315) 733-7458

REGISTRATION FORM

**PLANNING BOARD & ZONING BOARD OF APPEALS MEMBERS'
CONTINUING EDUCATION PROGRAM**

Registration Fee: \$20.00

(Payment must be included with registration form)

Name: BYRON W. ELVIS

Home Address: 9 LINDALE AVE

NEW HARTFORD, NY Zip 13413

Phone: (315) 794 9423 Cell / Work: _____

Email: bvelvis@yahoo.com @ yahoo.com

Town/Village of: NEW HARTFORD Phone: (315) _____

Planning Board Member ZBA Member Other (Please Specify) _____

Municipal E-Mail: _____ @ _____

Check if you require handicapped: Parking* Assistance Entering Building** Seating***

* Must have handicap permit on vehicle. ** Wheelchair is available. *** Isle Seating/Near Entrance to Classroom

➤ Registration deadline is Wednesday, September 15th

NO registrations will be accepted after this date — See other side for more information

NO refunds will be issued after September 15th (unless seating capacity has been exhausted)

PLEASE DO NOT send cash!

➤ To register, fill out and return form with a check for \$20.00 made payable to:

Town of Schuyler • 2090 State Route 5 • Ulica, NY 13502

— No Phone, E-Mail or Fax Registrations Will Be Accepted —

The Schuyler Town Hall is located approximately 1/4 mile West of Schuyler Corners and approximately 1/4 mile East of Ulica City Line

Seating will be limited — registrations will be accepted on a first-come, first-serve basis.

— IMPORTANT INFORMATION —

- This program can satisfy the 4-hour State-mandated requirements for Town Planning Board and Zoning Board of Appeals members' annual training. Training credit is subject to local municipal approval, with authorization ratified by resolution of the local municipal board (see enclosure).
- Codes/Zoning Officers, Town & Village Board members and all other municipal officials are also welcome to attend.
- Please consider car pooling with others from your municipality — parking space may be limited! Parking attendants and Schuyler Volunteer Fire Company personnel will be on hand to facilitate traffic and parking issues.
- Pens & small note pads will be provided — please bring along a clipboard for your note taking.
- Light refreshments will be available prior to the start of the 4-hour training program and during the brief intermission periods.
- Please be seated at the end of the intermission break so that all speakers will have the opportunity to complete their presentations.
- Complete registration instructions are provided on the reverse side.
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- Attendance will be confirmed at check-in registration.

**MUNICIPAL
PLANNING BOARD**

**ZONING BOARD OF APPEALS
CONTINUING EDUCATION
PROGRAM**

SPONSORED BY
TOWN OF SCHUYLER



PRESENTED BY
NYS COMMITTEE ON OPEN GOVERNANCE
&
BARTON & LOGUIDICE,
ENGINEERS - PLANNERS

WEDNESDAY EVENING
OCTOBER 7, 2015
6:00 — 10:00 PM
— at —
SCHUYLER TOWN HALL
2090 STATE ROUTE 5
UTICA, NY 13502
(315) 733-7458

Young, Gail

From: Shaw, Dory
Sent: Tuesday, September 01, 2015 10:21 AM
To: james.messa@yahoo.com; Miscione, Paul
Cc: Young, Gail; Booth, Joe
Subject: Emailing: In service SUNY.pdf
Attachments: In service SUNY.pdf

Gentlemen:

Kindly address the Town Board at your meeting of September 9, 2015 to approve Joseph Booth, Thomas Rowlands and Anthony Klimek to attend an in-service class at SUNY IT on September 25, 2015. This gives the men six hours of in-service credit. The cost is \$25 per person. Kindly advise. Thank you.

Dory

Your message is ready to be sent with the following file or link attachments:

In service SUNY.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.



Division of Charitable Gaming

GC-RCF Raffle Consent Form

RECEIVED

SEP 01 2015

TOWN OF NEW HARTFORD TOWN CLERK

Instructions: This form must be completed by each Authorized Organization that intends to sell raffle tickets in a municipality other than the city, town or village in which it is domiciled and in which it is either issued a raffle license or is authorized to conduct raffles pursuant to Article 9-A, General Municipal Law, Section 190-a.*

I, Steven Bulger, CEO/Executive Director of (Print the name of the Officer or Director) (Print title)

Kids Oneida, Inc. GC 30-103-170-08841 (Name of authorized organization) (Games Of Chance Identification Number, if required)

located at 310 Main St. Utica, NY 13501 (Address of authorized organization)

request permission from the Town of New Hartford (City, Town or Village)

County of Oneida, to sell raffle tickets licensed by the

City of Utica, County of Oneida, within (City, Town or Village)

the territorial limits of its municipality during the calendar year 2015.

[Signature] Officer or Director Signature

Steven Bulger, CEO/Executive Director Officer or Director Print

Sworn to before me on this 31st day of AUGUST, 2015

[Signature] (Signature of Notary Public)

EDWARD J. S. CAROLLA Notary Public in the State of New York Qualified in Oneida County 01CA6284500 My Commission Expires June 17, 2017

TO BE COMPLETED BY THE MUNICIPAL CLERK:

Approved and on file with the Name of Municipality

Municipal Clerk Signature

Municipal Clerk Print

Date

* Note: A municipality that has enacted legislation authorizing the conduct of games of chance may consent to permit the sale of raffle tickets within its territorial limits by an authorized organization that is either licensed to conduct raffles or is authorized by Section 190-a of the General Municipal Law to conduct raffles in the municipality in which it is domiciled, only if the authorized organization's municipality is located in the same county as the consenting municipality, or is located in a county that is contiguous to the county in which the consenting municipality is located, pursuant to Article 9-A, General Municipal Law, Section 189 (13).

ONEIDA COUNTY ASSOCIATION OF TOWNS

September Meeting

TUES: **September 15,
2015**

Orchard Hall **2955 Oneida St., Sauquoit, NY**

SPEAKERS: Tony Picente,
Oneida County Executive and Dr. Robert Geer, Senior Vice
President and Chief Operating Officer at SUNY Poly

MENU

Tossed Salad with
Dressing

Ziti and Meatballs

Roast Beef

Roast Turkey

Mashed Potatoes with Gravy

Rolls and Butter

Hot Vegetable

Coffee/Teal Dessert

\$20.00 per person

cash bar: 5:30 pm Dinner 6:00 pm

Reservations to: Fritz Scherz (315) 363-3509 or
fritz@fritzscherz.com by September 10, 2015

No cancellations after September 10, 2015. Make checks payable to: Orchard Hall

While we encourage you to join us, you are financially responsible for each reservation made.

Please distribute to all interested officials

Young, Gail

From: Michael S. Inserra <msi108@newhartfordpd.com>
Sent: Tuesday, September 01, 2015 11:07 AM
To: Young, Gail
Subject: RE: AGENDA - September 9, 2015 Town Board Meeting

Supervisor Tyksinski has approved this request. Attached to this correspondence is supporting documentation.



20150901104930...

From: Young, Gail [<mailto:gyoung@town.new-hartford.ny.us>]
Sent: Tuesday, September 01, 2015 9:34 AM
To: Joe Booth; Herb Cully; Darlene Abbatecola; Dan Dreimiller; Michael S. Inserra; james.messa@yahoo.com; Mike Jeffery; M. Eileen Spellman; Paul Miscione; New Hartford Supervisor; Janice O'Sullivan; Reynolds, David M.; Richard Woodland Jr. (E-mail); Barb Schwenzfeier; Richard C. Sherman; Patrick M. Tyksinski
Subject: AGENDA - September 9, 2015 Town Board Meeting

In order to prepare the **Agenda for the SEPTEMBER 9, 2015 Town Board Meeting**, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

No matters to be considered

Place the following on the Agenda:

Declare a 2004 Chevrolet Tahoe as surplus. Vin#1GNEK13Z04J276136, mileage 85554.

This information must be received in my office **no later than 4:00 P.M. on Thursday, September 3, 2015.**

DEPARTMENT HEADS – PLEASE REMEMBER TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

In addition, due to changes in statute that became effective February 2, 2012, requiring the posting of the agenda and supporting documents on the Town's Website, it will be necessary for you to furnish me with background information related to the subject(s) you are placing on the Agenda, including but not limited to proposed legislation, communications, etc. If you have any questions in this regard, please contact me at your earliest convenience. I ask for your cooperation in supplying me with the documents by the Thursday date noted above, as this can be a time-consuming task and must be on the website prior to the Town Board meeting.

Thank you!

Gail Wolanin Young, CMC

Town Clerk/Registrar/Tax Receiver

Records Management Officer

48 Genesee Street

Michael S. Inserra

From: Matthew J. Sica
Sent: Sunday, August 23, 2015 11:13 AM
To: Michael S. Inserra
Subject: Surplus vehicle
Attachments: IMG_1346.JPG; IMG_1348.JPG; IMG_1349.JPG; IMG_1350.JPG; IMG_1351.JPG; IMG_1352.JPG; Ward.jpg

Follow Up Flag: FollowUp
Flag Status: Flagged

Chief the following vehicle is now out of service and available for surplus. I have attached photos of it also. I will get it to the Highway Department this week.

2004 Chevrolet Tahoe Vin # 1GNEK13Z04J276136

Mileage: 85554

There is rust throughout and the check engine light is on

Also has a hitch and wiring

Thank you for your time in this matter,
Matt

Matthew J Sica
Sergeant
New Hartford Police Department
32 Kellogg Road
New Hartford, NY 13413
MJS132@newhartfordpd.com
Office: 315-724-7111
Fax: 724-8618



Young, Gail

From: Dave, Reynolds
Sent: Tuesday, September 01, 2015 3:47 PM
To: Young, Gail
Subject: Fwd: donation checks from Fidelis and Adirondack Bank for Senior Services 30 yr Anniversary Book
Attachments: donation checks from Fidelis and Adirondack Bank for Senior Services 30 yr Anniversary Book.docx; ATT00001.htm

Please add to the September 9 agenda thank you

Sent from my iPhone
D. M. Reynolds
dmr100@msn.com

Begin forwarded message:

From: Eileen Spellman <espellman@town.new-hartford.ny.us>
Date: September 1, 2015 at 11:27:45 AM EDT
To: Town-Board <Town-Board@town.new-hartford.ny.us>
Subject: donation checks from Fidelis and Adirondack Bank for Senior Services 30 yr Anniversary Book

September 1, 2015

Memo to the New Hartford Town Board:

The below amounts have been donated to go towards covering the cost of the Senior Services Book for our 30 year anniversary. The book will not cost the Town as the advertisers will meet the cost of the book. Thank you,

Eileen Spellman

Please make the following changes to the following :

A6772.4	\$625.
and to	
A2705.1	\$625

Young, Gail

From: Jeffery, Mike
Sent: Thursday, September 03, 2015 11:03 AM
To: Young, Gail
Cc: Dave, Reynolds
Subject: RE: AGENDA - September 9, 2015 Town Board Meeting

Hi Gail,

I only have one item for Wednesday, I have copied Dave also so that he can confirm this request.

Thanks!

mike

From: Young, Gail
Sent: Tuesday, September 01, 2015 9:34 AM
To: Booth, Joe; Cully, Herb; Darlene Abbatecola; Dreimiller, Dan; Inserra, Michael S.; james.messa@yahoo.com; Jeffery, Mike; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; O'Sullivan, Janice; Reynolds, David M.; Richard Woodland Jr. (E-mail); Schwenzfeier, Barb; Sherman, Richard C.; Tyksinski, Patrick M.
Subject: AGENDA - September 9, 2015 Town Board Meeting

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Please check applicable statements:

No matters to be considered

Place the following on the Agenda:

Seasonal Recreation Center
Appointments

This information must be received in my office **no later than 4:00 P.M. on Thursday, September 3, 2015.**
DEPARTMENT HEADS – PLEASE REMEMBER TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS,
THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

Young, Gail

From: David Reynolds <dmr100@msn.com>
Sent: Tuesday, September 01, 2015 3:45 PM
To: Young, Gail
Subject: Re: AGENDA - September 9, 2015 Town Board Meeting

Sent from my iPhone
D. M. Reynolds
dmr100@msn.com

On Sep 1, 2015, at 9:34 AM, Young, Gail <gyoung@town.new-hartford.ny.us> wrote:

In order to prepare the **Agenda for the SEPTEMBER 9, 2015 Town Board Meeting**, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

No matters to be considered

Place the following on the Agenda:

update on codes issues at 42 Slusser
ave

This information must be received in my office **no later than 4:00 P.M. on Thursday, September 3, 2015**. DEPARTMENT HEADS – PLEASE REMEMBER TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

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Thank you!

AGENDA
TOWN SUPERVISOR
For MEETING
September 9, 2015

1. Financial Report
2. Change to mitigation fee law by adding definition of building area
3. Executive session personnel one employee