

PROPOSED TOWN BOARD AGENDA (SUBJECT TO CHANGE)
AUGUST 10, 2016 at 6:00 P.M.
Butler Memorial Hall

I. MINUTES

A. July 13, 2016

II. PRESENTATIONS/COMMENTS – 3 minute limit

**III. REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE
CHAIRPERSON**

A. Parks & Recreation Committee – Councilman Reynolds

1. Seasonal appointment – fill vacancy
2. Recreation Program Reimbursement
3. Ice Rates for Recreation Center 2016/2017

B. Town Clerk Committee – Councilman Woodland

1. Liquor License – The Steak & Pickle
2. Deputy Registrar Permanent Appointment

C. Public Works & Sewer Committee – Councilman Miscione

1. Gerald Webb – Mechanic to Bldgs and Grounds
2. Washington Mills Sewer Line project/Spirdigliozzi/DEC

**IV. MATTERS SUBMITTED BY COUNCILMEN / ATTORNEY /
DEPUTY SUPERVISOR**

V. MATTERS SUBMITTED BY TOWN SUPERVISOR

A. Financial and other routine reports

1. Audit of vouchers
2. Finance Director July Reports (attached)
 - a. Budget Adjustment for Parking Fee Revenue
 - b. Purchasing Policy Changes
 - c. Last month's questioned invoices

B. Miscellaneous communications

C. Unfinished Business

D. New Business

NOTE: Next Town Board meeting is Wednesday, September 14, 2016.

Cunningham, John Carson

From: Young, Gail
Sent: Friday, July 29, 2016 10:06 AM
To: Booth, Joe; Cully, Herb; Cunningham, John Carson; Darlene Abbatecola; Dreimiller, Dan; Inserra, Michael S.; James Messa; Jeffery, Mike; Lisa Smigle; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; Reynolds, David M.; Richard Woodland Jr. (E-mail); Schwenzfeier, Barb; Sherman, Richard C.; Tyksinski, Patrick M.
Subject: AGENDA - August 10, 2016 Town Board meeting

In order to prepare the agenda for the August 10, 2016 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

No matters to be considered

Place the following on the Agenda:

ONE ATTACHED

This information must be received in my office no later than 4:00 P.M. on Thursday, August 4, 2016. DEPARTMENT HEADS -- PLEASE REMEMBER THE NEW PROCEDURE -- TO DISCUSS YOUR MATTERS WITH YOUR STANDING COMMITTEE MEMBERS, THE CHAIRPERSON OF WHICH MUST SEND ME AN E-MAIL TO ADD YOUR ITEMS TO THE AGENDA.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY DATE NOTED ABOVE, AS THIS CAN BE A TIME-CONSUMING TASK AND MUST BE ON THE WEBSITE PRIOR TO THE TOWN BOARD MEETING.

Thank you!

GWY:s

RECEIVED

AUG 03 2016

TOWN OF NEW HARTFORD
TOWN CLERK

*J. 15 pm
Sury*

TOWN of NEW HARTFORD
ONEIDA COUNTY
DEPARTMENT of PARKS and RECREATION
48 GENESEE STREET, NEW HARTFORD, NEW YORK 13413-2850
Telephone: 315-724-0654 / Fax: 732-8679

DIRECTOR
John Cunningham

TOWN SUPERVISOR
Patrick M. Tyksinski

**Board Meeting
August 10, 2016**

Seasonal Appointment

New Title

Swim A 7230.01

Start Date 6/27/16 – 8/12/16

Braylin	Sheppard	Certified WSL/Lifeguard	\$11.15 per hour
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Recreation Program Reimbursement

Elizabeth & Scott	Checola	\$20 Playground Program Refund for Overpayment
Elizabeth	Skinner	\$60 Playground Program Refund

Ice Rates for New Hartford Recreation Center / 2016-2017

Prime	\$149.50/Hour
Non-Prime	\$121.50/Hr.
After Midnight	\$110.00/Hr.
Locker Room	\$20/Hr.
Special Interest	\$114.25/Hr.



State Liquor Authority

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to Local Municipality or Community Board
(Page 1 of 2 of Form)

1. Date Notice Was Sent: 07/27/2016 1a. Delivered by: CERTIFIED MAIL

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License
 New Application Renewal Alteration Corporate Change Removal Class Change

For **New** applicants, answer each question below using all information known to date.
 For **Renewal** applicants, set forth your approved Method of Operation only.
 For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).
 For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.
 For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.
 For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

RECEIVED
 AUG 01 2016
 TOWN OF NEW HARTFORD
 TOWN CLERK
OLM

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: TOWN OF NEW HARTFORD, NY CLERK

Applicant/Licensee Information

4. License Serial Number, if Applicable: PENDING Expiration Date, if Applicable: _____

5. Applicant or Licensee Name: FRED F. PONTILO

6. Trade Name (if any): THE STEAK + PICKLE

7. Street Address of Establishment: 3963 ONEIDA ST.

8. City, Town or Village: WASHINGTON HILLS, NY Zip Code: 13413

9. Business Telephone Number of Applicant/Licensee: (315) 864-8149

10. Business Fax Number of Applicant/Licensee: _____

11. Business E-mail of Applicant/Licensee: LENE3912@GMAIL.COM

12. Type(s) of Alcohol sold or to be sold: Beer & Cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

13. Extent of Food Service: Full food menu; Full Kitchen run by a chef or cook Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment: RESTAURANT WINE

15. Method of Operation: (Check all that apply)
 Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke
 Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): _____
 Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment
 Video/Arcade Games Third Party Promoters Security Personnel
 Other (specify): _____

16. Licensed Outdoor Area: (Check all that apply)
 None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
 Sidewalk Cafe Other (specify): _____

01/22/16

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

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AUG 01 2016 9:48AM



State Liquor Authority

Standardized NOTICE FORM for Providing 30-Day Advanced Notice to Local Municipality or Community Board

(Page 2 of 2 of Form)

- 17. List the floor(s) of the building that the establishment is located on: GROUND FLOOR + 2ND LEVEL
- 18. List the room number(s) the establishment is located in within the building, if appropriate: GROUND - 4 + 2 RESTROOMS
2ND - 1 + 1 RESTROOM
- 19. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No
- 20. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No
- 21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.

- 22. Does the applicant or licensee own the building in which the establishment is located? Yes (If Yes SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

- 23. Building Owner's Full Name: 3763 ONEIDA STREET REALTY LLC
- 24. Building Owner's Street Address: 3763 ONEIDA ST.
- 25. City, Town or Village: NEW HARTFORD State: NY Zip Code: 13413
- 26. Business Telephone Number of Building Owner: (315) 725-9095

Representative or Attorney representing the Applicant in Connection with the application for a license to traffic in alcohol at the establishment identified in this notice

- 27. Representative/Attorney's Full Name: CHRIS FEDOR (ABC LICENSE APPL. PREPARER)
- 28. Street Address: 90 CROSS ST.
- 29. City, Town or Village: YORKVILLE, NY State: NY Zip Code: 13495
- 30. Business Telephone Number of Representative/Attorney: (315) 768-4803
- 31. Business Email Address: CHRFE79@ROADRUNNER.COM

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

- 32. Printed Name: FRED F. PUMILIO Title: INDIVIDUAL APPLICANT

Signature: X Fred Pumilio

Young, Gail

From: Young, Gail
Sent: Monday, August 08, 2016 4:16 PM
To: Woodland, Richard; Dave, Reynolds
Cc: Tyksinski, Patrick M.
Subject: Rebecca Empey, Deputy Registrar

Importance: High

Rich – Dave – Pat

This email confirms that provisional appointee, Deputy Registrar Rebecca Empey, passed the required Civil Service Examination, scoring No. 1 on the list of six (6) applicants and achieving a score of 95. Effective August 3, 2016 Rebecca became a permanent appointment. In this light, I respectfully request that her hourly wage be established at \$13.21 effective Monday, August 8, 2016 and that the Town Board decrease BB4020.12 (Part-time Clerk) by the amount of \$1,000 and increase BB4020.11 (Deputy Salary) by \$1,000.

I have briefly discussed this with the Town Supervisor this morning.

This is an Agenda item for the August 10, 2016 Town Board meeting.

Thank you!

Gail