

PROPOSED TOWN BOARD AGENDA (SUBJECT TO CHANGE)
SEPTEMBER 11, 2013 at 7:00 P.M.
Butler Memorial Hall

I. MINUTES

Draft August 14, 2013

II. PRESENTATIONS (Resident Comments)

**III. REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE
CHAIRPERSON**

- A. Town Clerk Committee – Councilman Woodland
 - 1. Zone Map Amendment Application – George Koury
SEQR- Lead Agency & Referral to County & Town Planning &
Interested Agency
- B. Senior Citizen Committee – Councilman Reynolds
 - 1. Budget Adjustment
- C. Public Works & Sewers – Councilman Reynolds
 - 1. 4 – Road Dedication
 - 2. Brine Maker Bid
 - 3. DeBlois Retirement
 - 4. Filling Mechanic Vacancy
 - 5. CHIPS increase
- D. Public Safety and Courts – Councilman Tyksinski
 - 1. Vehicle Surplus 2006 Dodge Charger (3517)

**IV. MATTERS SUBMITTED BY COUNCILMEN / ATTORNEY /
DEPUTY SUPERVISOR**

- A. Town Attorney
 - 1. PILOT Allocation Agreement
 - 2. Acquisition & Closing on Massoud Property
 - 3. Authorization for Supervisor to sign deeds
Massoud, Ogrady, & McCraith properties
- B. Councilman Backman
 - 1. Sherrill Lane Sewer
 - 2. N.H. Business Park, PILOT
 - 3. Preliminary Budget Discussion
 - 4. Storm Water Discussion

AGENDA (SUBJECT TO CHANGE)
September 11, 2013 Town Board meeting
Page 2

V. MATTERS SUBMITTED BY TOWN SUPERVISOR

- A. Financial and other routine reports
 - 1. Audit of bills
 - 2. Finance Director report
 - a) Correction on Resolution no. 38 of 2013 (clerical error)
 - 3. Other
- B. Miscellaneous communications
- C. Unfinished Business
- D. New Business

August 4, 2013

I, George T Koury II, owner of the property at 31 Clinton Road New Hartford, NY, request a zoning change from MDR (medium density residential) to HDR (high density residential). The intended use of this property is for 4 apartment complexes, each comprising of 6-units.

The location is:

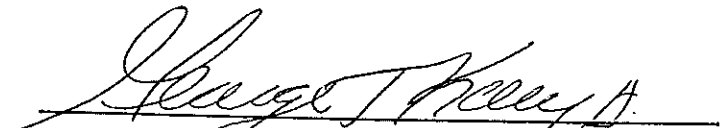
- a. 31 Clinton Rd. New Hartford, NY
- b. Nearest intersection is Clinton Rd and Edna Terrace, approximately 30 feet north from property frontage
- c. Tax Map Parcel # 328.016-4-62

Dimensions:

- a. 157 feet (on Clinton Rd) x 731 feet x 76.08 feet (on Merritt Place) x 824 feet
- b. Total area is 6.5 acres

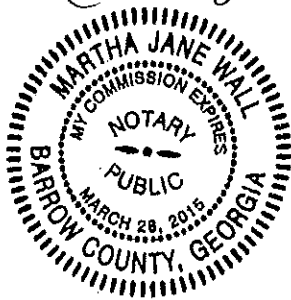
Owners Name:

- a. George T Koury II
4808 Ardmore Ln
Hoschton, GA 30548
Phone 315-794-6352


George T Koury II

Phil W. Aug 27
Aug. 2013

Martha Jane Wall, N.P.



Young, Gail

From: Eileen Spellman
Sent: Tuesday, September 03, 2013 2:57 PM
To: Young, Gail
Subject: RE: September 11, 2013 Town Board Meeting Agenda

Eileen Spellman
Director of Senior Services
New Hartford Senior Center
E-mail: Espellman@town.new-hartford.ny.us
Ph: 315-721-8966

From: Young, Gail [<mailto:gyoung@town.new-hartford.ny.us>]
Sent: Tuesday, September 03, 2013 10:35 AM
To: Aiello, Barb; Backman, Don; Booth, Joe; Cully, Herb; Dreimiller, Dan; Inserra, Michael S.; Jeffery, Mike; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; O'Sullivan, Janice; Reynolds, David M.; Richard Woodland Jr. (E-mail); Sherman, Richard C.; Smith, Paul; Tyksinski, Patrick M.
Subject: September 11, 2013 Town Board Meeting Agenda

In order to prepare the agenda for the September 11, 2013 Town Board Meeting, it will be necessary that I receive from you any matter(s) which you feel should be discussed at that meeting.

Please check applicable statements:

No matters to be considered

Place the following on the Agenda:

Hi Gail. I emailed you the budget changes I wish to have done at the Sept. 11, Town Board meeting. Please list Budget Changes for the Senior Center. _____

Thank you,

Eileen _____

This information must be received in my office no later than 4:00 P.M. on Thursday, September 5, 2013.

IN ADDITION, DUE TO CHANGES IN STATUTE THAT BECAME EFFECTIVE FEBRUARY 2, 2012, REQUIRING THE POSTING OF THE AGENDA AND SUPPORTING DOCUMENTS ON THE TOWN'S WEBSITE, IT WILL BE NECESSARY FOR YOU TO FURNISH ME WITH BACKGROUND INFORMATION RELATED TO THE SUBJECT(S) YOU ARE PLACING ON THE AGENDA, INCLUDING BUT NOT LIMITED TO PROPOSED LEGISLATION, COMMUNICATIONS, ETC. IF YOU HAVE ANY QUESTIONS IN THIS REGARD, PLEASE CONTACT ME AT YOUR EARLIEST CONVENIENCE. I MUST ASK FOR YOUR COOPERATION IN SUPPLYING ME WITH THE DOCUMENTS BY THE THURSDAY DATE NOTED ABOVE, AS THIS CAN BE A TIME-CONSUMING TASK AND MUST BE ON THE WEBSITE PRIOR TO THE TOWN BOARD MEETING.

Thank you!

August 28, 2013

Memo to the New Hartford Town Board:
Please make the following changes in the Senior Center Budget:

increase	AA6772.4	Contractual acct.	\$75.
and			
Increase	AA2705.	Donation acct	\$75.

Health Fair Check from Utica Crossing LLC (The Pines)

Thank you,

Eileen Spellman

Young, Gail

From: Eileen Spellman
Sent: Tuesday, September 03, 2013 2:49 PM
To: Town-Board; Young, Gail
Subject: August 28, 2013 Increase in Senior Budget for health fair from the The Pines
Attachments: August 28, 2013 Increase in Senior Budget for health fair from the The Pines.docx

To be addressed at next Town Board Meeting,

Thank you,

Eileen

Young, Gail

From: Sherman, Richard C.
Sent: Friday, September 06, 2013 10:08 AM
To: Young, Gail
Subject: RE: September 11, 2013 Town Board Meeting Agenda

Road dedication Jewel Ridge Dr, and in Apple Wood 3 roads Gabriella Terrace, Jack's Way, Gracie Pl. Talk about Brine maker and going out to Bid, **Talk about DeBoise retirement and filling position with a mechanic** Add chips raise of \$34,828 which totals \$161,038 for 2013 to paving budget.

Thanks Rick

David DeBlois

From: Young, Gail
Sent: Tuesday, September 03, 2013 10:35 AM
To: Aiello, Barb; Backman, Don; Booth, Joe; Cully, Herb; Dreimiller, Dan; Inserra, Michael S.; Jeffery, Mike; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; O'Sullivan, Janice; Reynolds, David M.; Richard Woodland Jr. (E-mail); Sherman, Richard C.; Smith, Paul; Tyksinski, Patrick M.
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Thank you!

GWY:rb

course is to be placed to a full width of 20 feet and a compacted thickness of two inches with a slope of $\frac{1}{4}$ inch per foot to shed water from the center of pavement towards the edge of pavement. The top course shall be placed to a full width of 20 feet and a compacted thickness of one inch. The binder course and the top course shall be laid as specified in the specifications of the New York State Department of Transportation above stated and made part of these specifications.

- (3) Pavement must be laid before October 15 of any year except by special written permission of the Town Engineer.
- H. Easements. A minimum easement width of 20 feet is required of all easements to be deeded to the Town of New Hartford except in conditions warranting more width as determined by the Town Superintendent of Highways and/or the Town Engineer. The boundary limits of all easements shall be delineated in their entirety on the final approved plans and shall be dedicated by warranty deed containing the description with courses and distances.
- I. Inspection. The installation, improvements and development of any subdivision shall be subject to inspection at all stages by representatives of the Town Board, and for such purpose, free access to the site shall be accorded and any requested information shall be promptly submitted.
- J. Certification. The owner/developer shall have prepared by his duly licensed professional engineer or land surveyor a certification that the installation, materials, improvements and inspections of the subdivision are in compliance with the requirements and specifications as identified on the final approved plan.
- K. Required documents for dedication. In order to dedicate any streets, roads, highways, easements and other public rights-of-way to the Town of New Hartford, the owner/developer shall furnish required documents as follows:
- (1) Certification by his engineer.
 - (2) Letter of approval by the Town Highway Superintendent.
 - (3) Letter of approval by the Town Engineer.
 - (4) Warranty deed describing each street.
 - (5) Warranty deed describing each easement.
 - (6) An abstract of title brought up-to-date.
 - (7) Letter of approval by the Town Attorney.
 - (8) Three copies of final approved plans.
 - (9) Four copies of as-built drawings.
- L. Dedication. The Town Board of the Town of New Hartford will accept a deed for the dedication of any street, road, highway, easement and other public right-of-way upon the complete installation and/or construction of all underground utilities, grading, storm and surface drainage and pavement, as well as furnishing the nine required documents as specified hereinabove in § 102-7K.

Young, Gail

From: Inserra, Michael S.
Sent: Monday, September 09, 2013 12:44 PM
To: Young, Gail
Cc: Tyksinski, Patrick M.; Dave, Reynolds; Sherman, Richard C.
Subject: RE: September 11, 2013 Town Board Meeting Agenda

Gail,

If it is not too late I would like to declare a vehicle as surplus at the board meeting this Wednesday night. All the information on the vehicle is listed below.

Thanks,

MSI

From: Young, Gail
Sent: Tuesday, September 03, 2013 10:35 AM
To: Aiello, Barb; Backman, Don; Booth, Joe; Cully, Herb; Dreimiller, Dan; Inserra, Michael S.; Jeffery, Mike; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; O'Sullivan, Janice; Reynolds, David M.; Richard Woodland Jr. (E-mail); Sherman, Richard C.; Smith, Paul; Tyksinski, Patrick M.
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Please check applicable statements:

_____ No matters to be considered

__XXX__ Place the following on the Agenda:

Car 58 has been removed from service and is available for auction

- 2006 Dodge Charger, 4DSD, color; gray,
- VIN: 2B3KA43G36H503517
- 3.5L engine
- Mileage 124,753

The overall condition of the vehicle is poor. Motor problems have developed resulting in the car burning an excessive amount of oil. There is minor body damage and the car is generally worn out.

The original Certificate of Origin for this car was filed with the Town Clerk's Office on 04/02/09.

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Young, Gail

From: Cully, Herb
Sent: Tuesday, September 03, 2013 9:21 PM
To: Young, Gail
Subject: Re: September 11, 2013 Town Board Meeting Agenda

Add pilot allocation agreement for me, thanks

Sent from my iPhone

On Sep 3, 2013, at 10:34 AM, "Young, Gail" <gyoung@town.new-hartford.ny.us> wrote:

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_____ Place the following on the Agenda:

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Thank you!

GWY:rb

9-6-13 - Verbal - By Phone -
Acquisition + Closing on Massoud Property
Supervision to sign Deeds
massoud, Cgrady, + McCraith
Properties Re: Rayhill trail
Closing on Massoud Properties

Young, Gail

From: Backman, Don
Sent: Thursday, September 05, 2013 3:48 PM
To: Young, Gail
Subject: RE: September 11, 2013 Town Board Meeting Agenda

From: Young, Gail
Sent: Tuesday, September 03, 2013 10:34 AM
To: Aiello, Barb; Backman, Don; Booth, Joe; Cully, Herb; Dreimiller, Dan; Inserra, Michael S.; Jeffery, Mike; M. Eileen Spellman; Miscione, Paul; New Hartford Supervisor; O'Sullivan, Janice; Reynolds, David M.; Richard Woodland Jr. (E-mail); Sherman, Richard C.; Smith, Paul; Tyksinski, Patrick M.
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Place the following on the Agenda:

Sherrill Lane Sewer: Board resolution to have engineer investigate and draft report as to deficiencies and proposed repair or upgrade to prevent sewers from backing up into residences

NH Business Park: Supervisor report to Board on status of PILOT, Request detailed information on total debt incurred for Rt 840 right-in right-out complete with interest and repayment schedule. Request detailed information on how many interest payments have been made so far (ban, bond or any borrowing for years 2010 - 2013) and the budget line they came from. Request explanation of why the Hampton Inn has not been sent a tax bill for 2013 from the town.

Preliminary budget discussion including state property cap of 1.66% maximum increase

Storm Water: Discussion of 2014 storm water funding source

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2013 Summer Swim Program Proposal

Councilman Reynolds noted that the summer swim program had not been included in the 2013 Budget and Parks and Recreation Director Michael Jeffery would like to reinstate the program, which pays for itself. He referred to the Director's February 4, 2013 e-mail detailing expenses and revenue, the latter of which is expected to exceed costs. The minimum enrollment must be met; otherwise, the swim program will not proceed. Thereafter, Councilman Reynolds introduced the following Resolution and Councilman Backman seconded same:

(RESOLUTION NO. 38 OF 2013)

RESOLVED that the New Hartford Town Board does hereby authorize and direct the Accounting Department to make the following adjustments in the 2013 Budget to fund the 2013 Summer Swim Program:

ask Dan

wrong acct
'S

- A2025.0 Swim Program Revenue - \$13,700
- A7145.01 Swim Personnel services - \$10,680
- A7145.04 Swim Contractual - \$ 1,700.

AA 7230.1
12380
AA 7230.4

The foregoing Resolution was duly put to a vote upon roll call, resulting as follows:

- Councilman Miscione - Aye
- Councilman Woodland - Aye
- Councilman Reynolds - Aye
- Councilman Backman - Aye
- Supervisor Tyksinski - Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Finance Director