

Parks and Recreation Citizens Advisory Committee Description

Mission Statement

To serve and work with the Parks and Recreation Department. It is the committee's task to review all policies and make recommendations to the town board. It shall develop plans for meeting the present and future recreational needs of the Town of New Hartford. It shall be involved in all facility planning decisions and will develop long range planning in cooperation with other departmental agencies.

Specific Functions of Committee

1. To define the objectives of public recreation and parks and to develop policies and plans to meet these goals.
2. To explain the role of recreation and park services to the general public and to feed back the
Recreational wishes of the public to the departmental director and his staff.
3. To assist the Town Board in the selection of a department executive and define his professional responsibilities in accordance with local civil service law.
4. To maintain an effective liaison between the department and other government agencies.
5. To develop and maintain a comprehensive recreational programming plan for the public.
6. To perform all acts necessary to acquire, develop, and maintain recreation and park facilities
to provide stability to the general operation of the department.
7. To review, evaluate, and report regularly on the work of the department in relation to its
overall objectives to the Town Board.

Membership Criteria

1. Open to any Town of New Hartford resident interested.
2. Committee to consist of 12 members plus Town Board Parks and Recreation Chairman and Co Chairperson.
3. Terms - Three year over lapping terms. Four terms expiring per year.
4. Terms approved at yearly organizational meeting of Town Board.
5. Voluntary Committee.
6. Meetings held on a quarterly basis at the Parks administrative building. Located on Route 12, New Hartford NY.

How to apply

Send letter of inquiry to New Hartford Parks and Recreation, Butler Memorial Hall, 48 Genesee Street, New Hartford New York. Applicants shall be notified of openings as they occur. If an opening exists, applicant will be invited to informally sit at quarterly meeting to familiarize themselves with board functions. The Advisory Committee then sends the application with its recommendation to town board for review and approval.

Committee posts

Parks and Recreation Committee Chairman - 1 year committee appointment

Parks Chairman - 1 year committee appointment

Recreation Chairman - 1 year committee appointment

Sub Committees

All Sub Committees are 3-year committee appointments.

Parks – 3 members

Recreation - 3 members

Budget - 3 members

Public Relations - 3 member

Recreation Center (ice rink) - 3 members

Playground Facilities and Safety - 3 members

Special Events - 3 members

Fees – 3 members