

SIDEWALK ADVISORY COMMITTEE

Minutes

September 3, 2008

A meeting of the Sidewalk Advisory Committee was called to order on September 3, 2008 at 6:05 p.m. at the Kellogg Road Community Center. Those present were: John D'Amore, Mike Dunn, Sandra Whitney, Ray Philo, Mike Jeffery, Peggy Rotton, and Sharon Bryant-Heyboer.

Mike Jeffery called the meeting to order. He showed the committee maps of the town to review and draw on where sidewalks are a priority. Mike Jeffery stated that the town board passed the resolution for sidewalks. The resolution will be sent to the planning board, and then a public hearing will be set to change the towns zoning codes for construction. He will contact Kurt Schwenzfeier to be put on the agenda for the next planning board meeting.

The committee then discussed maintenance. Ray Philo stated he felt 75% of people would maintain the sidewalks in front of their house. Mike Jeffery stated when he spoke with Paul Evans from the state; he thought the first leg of doing maintenance on commercial property was to have an enforceable regulation. Ray Philo stated we should look at Whitestown and a couple other communities to see what they are doing. Sharon Bryant-Heyboer stated the current mission statement from 2007 doesn't discuss maintenance at all. Maintenance and ordinances will be added to the mission statement, along with a master plan for sidewalks and a priority list.

Sharon Bryant-Heyboer passed out information from the American Association of State Highways Transportation Officials on recommended guidelines and priorities for sidewalks and walkways for the committee to review. Mike Jeffery reviewed the area the Parks Department will be plowing from the village line on Genesee Street up through the Veterans Memorial and down Commercial Drive and to the Rayhill Trail. It is hoped that they will be able to do Oneida Street and Kellogg Road, and Chapman Road to the school. Sharon Bryant-Heyboer suggested to piggy back on the Kellogg Road project and to make sure they get what they want in sidewalks.

The committee prioritized the sidewalk areas as follows: Phase one, Oxford Road from the library to the Chapman Road intersection, heading down Kellogg Road, for reasons of public safety, and activities between the Village of New Hartford and Washington Mills, and activities between New Hartford High School & the Jr. High, including proper signals, and lighting at intersections. Mike Jeffery stated the next projects will include but not be limited to Weston Road and Higby Road connecting to the school, Rt. 12B connecting to the school, Oneida Street connecting to another community and parks, and Oxford Road, creating a walkable loop, and Seneca Turnpike areas lacking connectors. Mike Jeffery will put together a mission statement and master plan for the next meeting.

Sharon Bryant-Heyboer suggested setting a tentative agenda for the next meeting. The agenda will include adopting the mission statement, and adopting the recommendations of prioritizing the future projects.

The meeting adjourned at 7:35 p.m. The next meeting is October 8, 2008 at 6:00 p.m.